

## **Tournament Follow-Up Meeting, Friday, May 26, 2006**

**Attendance:** Alison Williams, Jo-Anne Windover, Liz Windover, Fatima Almeida, Master Zeke Petkovic, Karim Khan, Ken Ripley, Master Doug Gagel, Dave Wilkins, Lori Wilkins, Meri Tjipto, Paul Jukema, Dave Jukema, Kevin Hammond.

Meeting chaired by Fatima Almeida.

**Tournament:** Tournament Fund -\$3,500.00 (started in Jan. at \$2,700); T-shirt-\$1,00.00(+). Though attendance was down, expenses were covered by the raise in tournament prices. D. Wilkins requested written reports from the different areas of tournament service ie.; registration, t-shirts, referees, trophies, so a record/checklist can be created for future tournament organization. D. Wilkins and U.W.O. president will approach Western University's Head of Recreation Department in the Fall, to book Alumni Hall and to discuss a possible date change (move date up a couple of weeks). Some issues discussed at the time of meeting were:

**Pre-Registration:** K. Ripley suggested it be mandatory that all money and paperwork be in a week before Tournament to benefit from reduced fee. It was also put forth that pre-registration papers needed to be reworded to clarify the Tournament Fees. Some parents refused to pay a "Spectator Fee" because they felt their child's registration fee covered everything/one. D. Wilkins was to contact Lakeside Club concerning \$40.00 from the War Chest to sponsor one student for the Tournament. A similar cheque of \$40.00 to a Strathroy student was returned to K. Ripley. Two students from Victoria were also sponsored.

**Participation:** It was felt the education aspect should be further emphasized---more opportunities to train referees and judges; give judges an increase voice; make sure certificates of participation were handed out; promote better sportsmanship. D. Gagel suggested an updated student list and restricting the list of Tournament guests.

**Volunteers:** A more formal organization of volunteers was needed; possibly assigning volunteers set shifts of 3 to 4 hours. It was also discussed whether volunteers should be asked not to compete or to volunteer for after the Tournament. It was felt that parents and other spontaneous volunteers were well used at the event. It was suggested that a t-shirt voucher be placed with the volunteer name tags. It was also felt that an effort be made to arrange appropriate recognition for the volunteers.

**Trophies:** It was felt the left-over trophies would be used next year as awards for the Self-Defense and Weapons categories. New trophies would be purchased for Patterns and sparring. A decision on next year trophy design would be made in the Fall. D. Wilkins suggested a cross club contest to choose the design.

**T-Shirts:** T-Shirt sales broke even before the Tournament.

**Fund Raising:** L. Wilkins to distribute latex Canada Day bracelets to raise funds for the club's Insurance. Prices set at \$3.00 each or 2 for \$5.00.

**Picnic:** Tickets and maps were needed. J. Windover would give left over drinks from Tournament to Strathroy club for the Annual picnic. D. Wilkins questioned whether the picnic's profit or loss would be attributed to Forest City Tae Kwon Do. K. Ripley noted that though the picnic was hosted by the Strathroy branch, it was paid for by FCTKD.

**Other Business:** Steve Pasquale was donating 10% of his profits from equipment sales at the Tournament to the club.

Meeting adjourned by Fatima Almeida and seconded by Alison Williams

Next meeting set for July 7<sup>th</sup>, 2006.