

Forest City Taekwondo Quarterly Meeting 1– Feb. 4th, 2017.

Meeting Commenced: 11:30AM

Attendance

- Patrick Benitez (President/Director)
- Haley Broadbent (Vice President)
- Darlene Chan (Treasurer/Director)
- Doug Gagel
- Zeke Petkovic (Director)
- Landon Chan (Secretary)
- Liz Windover (Director)
- Brian Johnstone (Director)
- Dave Wilkins (Director)
- Leanne Johnstone (Director)
- Liam Bannigan
- Kevin Broadbent
- Liam Martyn
- Carey Devost
- Barry Benstead (Director)
- John Cambell
- Roman Subotko
- Ihab Alqassis
- Jasia Carroll-Woolery

2017 Elections

- Darlene Chan continued Treasurer – motioned by Dave Wilkins, seconded by Barry Benstead, anonymously voted in
- Haley Broadbent continued Vice President – anonymously voted in
- Landon Chan continued Secretary – anonymously voted in
- Justin Charelton for Communications & Website Development – motioned by Doug Gagel, anonymously voted in
- Patrick Benitez continued President – motioned by Dave Wilkins, seconded by Liz Windover, anonymously voted in

New Members:

- Justin Charelton, Nathan Wahl, Roman Subotko, Ihab Alqassis, Liam Martyn, Carry Devost, Jasia Carroll-Woolery – motioned by group, anonymously voted in

Post Banquet Discussion:

- Speeches ran smoothly
- Vegetarian meals – good
- Members appreciated that banquet was partially funded
- Donations (ex. Best Buy, budget for charity donations, must make use of window frame), promise to advertise company/store on our website
- Speeches, food and DJ were all exceptional
- Door prices, too many small prizes? put small prizes away for picnic? organize prizes ahead of time, thank you letter for donors, future discussion – dots under chairs, match names with prizes
- 30th Anniversary next year, invite past members, larger function means larger hall, get Anniversary party known (ex. Facebook), need commitments from alumni, advertise and reaching out to members sooner
- 180-200 members attended this year

JLMT Preparation:

- May 6th
- Setup is Friday, May 5th
- Email goes out next week regarding date and info., linked off of Business FB page
- Issues regarding rules, further discussion on rules and safety, discussion with Grand Masters and other Masters/black-belts representing FCTKD, decrease numbers of injuries, relook at rules and edit to decrease concussion risks visiting schools mentality of sparring (small girl vs. much larger opponent)
- Goal of get together for tournament judging training
- Not wearing proper equipment leads to immediate DQ
- Some matches were getting out of control, some black-belts weren't sure how much control they had (must be trained), centre judges must be filled with our higher belts or other schools black-belts who we trust and run rings well
- give out leftover tournament t-shirts to show appreciation for volunteers, pre-order t-shirts rather than buying in bulk (t-shirt order part of tournament registration), include t-shirt in tournament fee however we're known as the cheaper tournament, incorporating shirt in fee could drive up price to make it not affordable for some people
- giving shirts to instructors may encourage their students to buy one
- Dave Wilkins motion for John Cambell to get info. on custom coffee mugs/water bottles (ex. 14th Annual JLM Tournament, World Seikido)
- World Seikido must be number 1 priority for custom items/schools (ex. Ryoku Seikido Member of World Seikido)
- FCTKD is an Ontario non-profit organization which supports Martial Arts in Southern Ontario, specifically supports World Seikido
- T-shirts implemented as alternate part of our uniform
- Centre judges should stand out (ex. white shirt with red tie)

Policy and Previous Meeting Changes:

- Harassment policy renewal
- Vulnerable sector check takes a lot longer than police records check, our insurance company doesn't require it
- Club dues is 1 lump sum at end of June (covers Sept. – June)
- Annual Tax Return, executive team must provide social insurance numbers, will be mentioned in email
- Status Update regarding yellow pages, yellow pages tied directly to Google, billing aspect issues a contract year end billing, for new students we usually ask verbally "how did you find us?", Facebook ads may work more effectively, when you search up Martial Arts, London Ontario we don't show up, we used to be in the Spectrum book maybe we should get back into it, get placement in Coffee time ads in restaurants
- Limit people who has access to business page
- On our schools pages, no garbage on it, only stuff related to Seikido

Other:

- Website was very well designed at the time when created
- John Cambell put in online registration in new FCTKD site, currently site is up, now we're clear on what schools support us, links up to other schools websites, we want this FCTKD site to be our hub, easy access to info. regarding our group, we have a photo gallery which can be expanded upon, closed link to members which has where documents are (accessible to members with password), at this stage it's done however enhancements can be done in the future
- Tournament online registration, it's up to instructors to register their students, schools should come to tournament with waver and money in hand to exchange for competition slips, it's a problem with schools who don't follow through, waver will be reviewed before tournament, if people are confused they should wait until head instructor shows up
- N'Amerind Centre in summer? it's covered if instructor operates program under FCTKD Banner/recognized by Forest City, cost for membership?
- No Go Daddy anymore
- Sam Cammico event at Western Fair, reach out to those you know
- Officially we don't have a FCTKD phone number, Dave Wilkins number is being utilized, Strathroy has a 914 number redirected to John Cambell's cell (numbers are hidden), we could implement our own telephone menu system into it to redirect people to desired school/info. (cost - \$25 U.S or \$30 CAN., \$2 per/month, \$2^{1/4} per/month for 800#) Dave Wilkins motion for local number for John Cambell to setup – anonymously passed
- Company Credit Card, \$5,000 limit with BMO, Patrick Benitez will get it within the following week, credit card is covered and is easier for purchases, our non-profit is eligible for 1 type of card for no fee

- Google is now prioritizing SSL certificate for searches, cost is approx. \$100 a/year, we should think about it for the future, we may be able to get a free one however it's less encrypt/open source, wildcard one is a little more expensive but it covers everything (approx. \$180 a/year)
- PayPal also considered for future
- June 10th is picnic date
- Next FCTKD Quarterly Meeting, June 24th
- Next is Sept. 23rd
- Yrs. Ago we had a Forest City Crest, costs will be communicated with Patrick, we could order in bulk and offer students to purchase relatively cheap to put on uniforms/clothing items
- Somebody made a word press link regarding us, no bad material on it but it must be removed because it's causing a identity problem - Resolved (**Feb 10/2017** - Patrick/Dave/Pradeep)

Meeting Adjourned: 1:19PM

Forest City Taekwondo Quarterly Meeting 2– June 24th, 2017.

Meeting Commenced: 11:20AM

Attendance

- Patrick Benitez (President/Director)
- Darlene Chan (Treasurer/Director)
- Doug Gagel
- Landon Chan (Secretary)
- Liz Windover (Director)
- Brian Johnstone (Director)
- Dave Wilkins (Director)
- Lori Wilkins
- Leanne Johnstone (Director)
- Barry Benstead (Director)
- Roman Subotko
- Justin Charelton (Communications & Website Development)

2017 JLMT Discussion/2018 Prep

- Online registration maintained students info, expand for black-belt participant verification (competing and judging)
- Do seminar again 2 weeks prior to event, during fall/after Christmas, in house black-belt judging class with student involvement (tournament prep)
- School owners need to support set up volunteers, deficiency is that there's set up and tear down (need more help/commitment), target high school students who need volunteer hrs., tournament registration website expand to streaming everything online (tournament, black-belt, volunteering, Awards Banquet and picnic registration), **volunteer coordinator?**
- Use Clarke Road wrestling mats? "No", not as sturdy and padded as ours
- Day of tournament some black-belts bailed
- Start tournament earlier, people there for 8am rather than 9am
- Noticeable decrease of tension in the room with ring barriers, safety and ring control improved, keep flow (get them in, get them out)
- Reusing first aid Fanshawe paramedic program students

- Got significantly more medals than last year for cheaper/equivalent price, increase medal numbers for next year
- Overall good event, brought in a net profit of approximately \$2,745.00 with a total income of \$8200

2017 Annual Picnic

- 80-90 people attended
- Part of increase of income due to \$3 per person, food prices increasing so maintain \$3 flat rate, approx. \$117 profit. Good as picnic is meant to operate as a break even event (some years minor loss, some years minor gain)
- Liz and Roman collaborate organizing 2018 picnic, use \$100-\$200 for picnic seed money
- To prevent people going out of pocket utilize organization credit/debit card (Patrick still looking into it). Accountable cash advances are also possible
- Seikido picnic banner for direction during event
- Brian Johnstone **motion to purchase/make FCTKD Banner**, seconded by Liz Windover, maybe do World Seikido banner with recognition to FCTKD, Brian and Barry collaborate to look into banner

2017 Awards Banquet/2018 Prep

- Patrick Benitez **motion to stay with Imperial banquet hall**, seconded by Dave Wilkins
- Comments regarding no goodie bags for kids, Leanne Johnstone idea to make piñata for banquet/picnic
- Masters need to approach addressing help from students and parents regarding events
- \$500 from \$1187 to Award Chest, leaving \$600 for subsidy, fundraiser chocolate sale from Sept. – Oct., if all schools participate approx. \$5000 profit, very quickly build up subsidy for banquet and outside tournaments, include what proceeds are going to (subsidize sending people to tournaments)
- Dave Wilkins **motion to sell chocolates for fundraiser**, seconded by Brian Johnstone, unanimously passed
- Cut down on gifts, too many, save little gifts for picnic and save larger items for banquet
- People like 50/50 draws, we should incorporate that again along with big prize draws

- Do better job of filtering through the stuff we don't want at banquet for picnic, gifts due this day to this person (gives time to filter)

Discussions

- Masters/Instructors must understand Harassment Policy, print it out and get it signed for the year, all black-belts must sign along with volunteers who are actively involved in schools
- Club dues still need to be collected from Master Zeke and Master Wilkins
- Liam Bannigan got forms for non-profit organization
- Dave Wilkins did 1 year yellow pg. advertising with key words to drive people to site, Ryoku Seikido School found success, Ryoku site up front with cost and contact info., found Ryoku through Google (price draws people in), new students majority from Yellow Pages, Yellow Pages include mapping and ratings, etc., sites must be search engine optimized. All sites should include price and contact info. Yellow Pages cost is \$498.40 and synced with online search.
- FCTKD website is up and all schools are listed under Master Zeke's mother school, looking to go into Go Daddy, incorporate pg, advertisement through Spectrum. World Seikido FB pg. is separate from FCTKD run by Master Zeke and Alexander (private group), bring friends of friends people who we can trust and build relation with random people off street (need both), FB can be utilized more (everyone has FB, 1 organization pg.). Private groups enable discussions in real time online, Kijiji add is free (broad mention of all clubs with permission)
- Samkomiko toy sale fundraiser, bring it receipts to school head, gets submitted and we get a profit, it's a no pressure sale, capitalize on 10% and get it
- FCTKD crest, Dave Wilkins has digital copy, ordered from overseas, cheap, an utilize again for fundraiser, 200 crests for \$200 USD, can be used as a source of advertisement to show/express who we are
- Dave Wilkins **motion to have accountable cash advances available**, seconded by Barry Benstead, unanimously passed
- Point regarding info. on Google adds incorporated on website, add in a find us aspect to make it easier to find us based on location of where they are and where we are located
- Roman Subotko idea for **commercial advertisement/sponsorship?** presence advertising, local organizations who care for FCTKB
- Should be a rule to print school names on uniforms, advertisement and show people who we are when we attend their tournaments
- Why don't we have people interested in going to tournaments paid for by FCTKD, difficult to get participation, safety is important factor for parents letting kids go and people participating.

- Brian Johnstone **motion to accept financial statements** reviewed, seconded by Dave Wilkins, unanimously passed

Sept. 17, 2017 - Next quarterly meeting date

Meeting Adjourned: 1:34PM

FCTKD - 3rd Quarterly Meeting Sept. 9th 2017

Attendance:

- Patrick Benitez (President)
- Zeke Petkovic
- Doug Gagel
- Darlene Teslak-Chan
- Landon Chan
- Dave Wilkins
- Lori Wilkins
- Brian Johnstone
- Leanne Johnstone
- Elizabeth Windover
- Liam
- Hayley Broadbent

Meeting Commenced: 12:00 PM

1. World Seikido 30th Anniversary Banquet

- \$20 a ticket
- turkey dinner with vegetarian options
- Nov. 18th event date
- Leanne Johnstone head of initiative - goodie bags? kid numbers, ages 3-9, Allison's older art copies for kids to colour, crayons included
- colouring contest, Allison newer art copy for 30th Anniversary
- invite old members

2. Chocolate Sale Initiative

- Lori Wilkins head of initiative
- sold \$2 a piece
- sales pitch - raise funds to send group to tournaments, 3 tournaments (Master O's, Master Simard's and 1 other)
- send ppl to tournaments to get more ppl to come to our tournament
- fixed 2 time registration fee
- any activity with War Chest must be voted on or discussed

3. Upcoming Tournaments

- Master O's tournament date Sat., Oct. 14th
- Kristen Warnell's open London Karate tournament date Oct. 1st?

4. Continuing Discussion

- harassment policy, have instructors read policy and have sign on the back
- insurance policy
- club dues, 1 lump sum at end of June
- annual returns, 2002 last time filed, have to get back on the books to be eligible for government bursaries, PO box, domain name?
- yellow pages \$498 a year, Dave Wilkins motion to continue yellow pages for another year, seconded by Doug Gagel, passed
- Samkominko, registered for London and Hamilton sale, we'll be given flyers (emailed out and posted)
- FCTKD site up, Brock site up, Holy Rosary site up
- order crests/emblems
- every school push to members to seek donation
- trophies for first place tournament winners? company donation?

-next meeting date Jan. 13th/14th?

-Patrick Benitez motion to adjourn meeting, passed

Meeting Adjourned: 1:15 PM

FCTKD Meeting Minutes - January 21, 2018

Members attending:

- Patrick Benitez
- Doug Gagel
- Zeke Petkovic
- Elizabeth Windover
- Dave Wilkins
- Lori Wilkins
- Barry Benston

Meeting start: 12:19

Elections:

- Proxies established; quorum met
- Membership elects the directors
- Motion made to keep directors as is from previous year
 - Haley Broadbent moved; member desires to remain active to whatever capacity able to. New Director is required for Brock due to location requirements--Roman nominated as new Director.
- Mary Matthies, Master Zeke will speak with Mary
- Darlene (Treasurer) and Landon (Secretary) accept continue being in their current roles
- Vacancy in the VP position, until the next meeting or until all the directors meet
- VP position is now vacant. All other remaining executive positions remain the same for 2018: President - Patrick Benitez; Treasurer - Darlene Chan; Secretary - Landon Chan;

---- Barry Benston HAD TO EXIT AT 12:32 - Proxy goes to Master Gagel

New Members:

- Shawn Woods wants to become a new member. Needs to be added to the distribution list. Motion to accept member into organization is passed.

Post-Banquet:

- "For your schools and instructors, it is very important that you get your tracking sheets in on the deadline, although extenuating circumstances are understandable" it's hard on the organization team.

- Possibly in the future purchase 5 extra tickets as a "just in case" clause.
- **NO Different than a tournament, the Deadline is the Deadline.
- Because the tickets are subsidized, more attendance directly relates to a financial loss in the club. Further discussion and reduced subsidization is likely for this year.
- Internal Planning:
 - Speeches need a proper structure ahead of time, better communication on the part clubs in regards towards to the Directors. ----- This needs to come up at the next meeting with a mandatory attendance from all the directors for a proper consensus. -- 2 minutes per award? Further discussion is required upon subsequent meeting--
 - Generalization of award speeches to improve efficiency

-----Roman accepts position as director (12:44) {email received by Master Gagel}

- Rearrange the structure of the banquet, move the dancing and socializing ahead of door prizes--in the past your prize was chosen for you, this improved efficiency
- Leave the little prizes for the picnic, the larger items stay for the banquet.
- Combine the discussion about prizes with the discussion about speeches next meeting
- The show has to move on, ie: you have a time slot and that is your time slot.

Chocolate Sale:

- Profit: \$1500; some chocolates remaining to be sold

Financials:

- \$5700.50 in Assets, money has already been allocated to various causes
- \$4175 from ticket sales-- the cost of the banquet was \$6348.81

-----Mary accepts position as member (12:56)

- Need to reconsider subsidizations of events loss of \$13 a ticket on the banquet
- Chocolate sale money must be used for tournaments
- Search for other means of fundraising
- Close to \$2500 loss for the Christmas banquet
- Tournament registrations \$8200 -- Tournament expenses \$5500
- This year, have the banquet cost as the actual ticket price? Work on sending more delegates to outside tournaments to promote our own tournaments

- Possible shift banquet from the Imperial to the German Club (German club says they can match any price). Doug Gagel to further investigate for discussion on next meeting.
- Instructors take on some of the subsidization, up to their own discretion

JLMT:

- On April 27th - mats will be picked up
- Looking at picking up a cheaper truck to reduce costs
- People manning the desks need to show up before 9am. By 8am, we need to be ready to go, as people are showing up before the doors open.
- Need about 20 people to volunteer to help with the mats.
 - Creation of a Volunteer director between now and mid-February, if possible; ongoing requirement.
- Setup and take down are the most important parts. Its unfair on the instructors to move all the supplies, need to look at the students to volunteer to move mats. Educate the students that this is for them.
- NEED VOLUNTEERS, NOT VOLUNTOLDS.
- Shirts need to be distributed, Master Gagel first dibs. Shirts that are not sold will be used at future events such as the picnic or banquet.

Policy and Meeting Change Reminders:

- Harassment Policy with insurance renewal, need all instructors/black belts to sign off on it. This is important part of our insurance requirements. Liability issues could arise if this is not handled annually as required.
- Police Checks:
 - As a volunteer from cost is approximately \$25 for the city of London.
 - Any "Full Instructor" or a supervisor who is there and looking after the class/students
 - This is a volunteer form request and NOT a working with vulnerable persons form.
- Club Dues: 10% at the end of June.

Annual Return:

- Getting information on when the last tax return possibly as far back as 2002
- Needs to be done to utilize grants, company credit cards, etc.

Status Update:

- We now have a P.O. box

- Yellow Pages cost \$542/year, paying for placement in aikido, taekwondo, for the google search maps
- Crests: creation of forest city crests
- Creation of a back full crest?

Closeout:

- No contact info changes
- Adding Shawn Woods and Mary Matthies to distribution list
- Next meeting date sometime in May after the tournament, perhaps May 5th
- Picnic set for June 2nd

Meeting adjourned 2:00pm

FCTKD MEETING MINUTES - June 24, 2018

Attendance:

Patrick Benitez (President)
Darlene Chan (Treasurer)
Dave Wilkins (Director)
Lori Wilkins (Director)
Lianne Johnstone (Director)
Bryan Johnstone (Director)
Elizabeth Windover (Director)
Roman Subotko (Director)
Doug Gagel (Member)
Justin Charleton (Member)
Meri Matthies (Member)
Liam Martyn (Member)
Minka West (Member)

Meeting for Forest City Tae Kwon Do began at 11:05 am at the University of Western Ontario, Health Sciences Building, Room 11.

The financial review was handed out by Patrick Benitez. Items discussed were primarily tournament profit and loss.

Post Tournament

- Registration issues were due to service providers with regards to intake of information. Once these problems are ironed out, the same site can still be used for future use of exchange of information.
- Shortfall of number of Seikido black belts were present/available that were included in a pre -registered list of attendance. Perhaps sending a reminder days before may alleviate absence. Request more Alumni to participate.
- More training is needed for consistent best practises for scoring of points, following tournament rules, and safety guidelines. Reaching out to all alumni to facilitate black belt training seminars would be beneficial.

- Date has been set for the next tournament for May 4, 2019 at Clark Road Secondary school. Dave is awaiting feedback to see if set up could be done on Friday, May 3, 2019 as another event will possibly conflict.

Tournament Day

- Many issues with regards to keeping participants and public out of ring area while participants are competing. Dave Wilkins is looking into pylons and tape to help eliminate crossing into ring areas for subsequent tournaments.
- Darlene Chan raised a concern of having the waiver name, school name, belt ranking as well as birthdate printed so that it would be more legible, but included that pre-registration went really well.

Post Picnic

- Numbers were down this year, perhaps sending out a reminder before the day may be more helpful. Numbers were 50 people this year compared to 80 last year. Total expenses were approximately \$ 320.00. A \$100.00 donation was made by Sutherland Insurance. Expenses were for the cost of pavilion, food, pop, water and piñata. Great games, piñata, soccer, tug of war and water balloons.

Annual Banquet

- Issues brought forward were that gift table taking far too long to get through. It was suggested that only gifts should be given to kids by means of "goodie bags". More discussion is needed to resolve current time constraints.
- Liz Windover proposed age groups 1-3 be selected first going up to older children.
- Bryan Johnstone proposed putting a spot under seat on random selection.

Dave Wilkins motioned to keep a "goodie bag" concept for all children in attendance. Motion carried unanimously and will continue to be discussed at a later date.

It is noted that the perceived "missed" guests was due to a hall error in miscounting the number of chairs per table (i.e. 8 per table were counted instead of 10) thereby having thought enough chairs were put out. However, the

perception is still embarrassing from those attending and best efforts should be made to avoid this. Dave Wilkins suggested to have pre arranged seating plan as this could help in a few ways including reduce day of seating complications and missing chairs from the hall. RSVP has worked out really well. Lori/Patrick are going to look into possibly introducing turkey options from Cuddy farms to the hall to see if they can prepare the turkey as a different options for dinner selections. Patrick expressed a concern about not being able to continue with all of organizing of banquet time constraints, Lori Wilkins elected herself to continue with the planning. The date has been attentively set for banquet on November 24, 2018 and will be confirmed at a later date.

Insurance Policies have been renewed for the year as well as the reviewing and signing of harassment policy by all school owners.

Club dues will include a lump sum and signed review/acknowledge of harassment policy.

More feedback of the task tracker would be appreciated as well as useful for tracking events and responsibilities of who is looking after an item.

Annual return to CRA has been completed up to 2002. The CRA had claimed they had nothing on file, so we may have to re-forward to them.

Forest City Tae Kwon Do has a website, a P.O. Box number, and a telephone number has also been set up. We are hoping to use these tools in the future to set up email for preparation of tournaments including payment options of pay pal and e-transfers of funds.

Justin Charlton has volunteered to design t-shirts for presale only. He is recommended a non-dated version to be sold any time of the year.

The discussion of the Forest City Tae Kwon Do banner was raised. The board would like to see templates of potential designs for future considerations.

New Business

Tournament concerns included revisiting trophy's as well as metals. It was explained that trophies are too expensive with a current fee of \$37.50 for two events and \$2.50 for additional events. The purpose of a low cost for tournaments was at the request of John Lemieux for individuals that couldn't afford to participate.

Bryan and Dave are working on a template to present to potential businesses to promote a sponsoring of the tournaments so that other considerations may become possible.

Ways of additional promotion of the tournament would be through pictures of past tournaments onto the web site.

Feedback from visiting school owners would become vital to any additional ideas, concepts, and food considerations etc. for future upcoming tournaments.

Justin would like to see additional sales of mouth guards, chocolates at the tournament. This was agreed by the board provided that there are available resources and volunteers after first facilitating to meet the primary needs of running the tournament.

Looking into other food options for tournament. Justin is looking into this.

Concerns were brought forward on how to maximize time constraints of the tournament, perhaps age divisions segregated to one ring instead of events occurring at different rings. Dave is going to see how this could be arranged. Attendance has increased by 20 to 50 participants from previous years and continues to grow.

Darlene introduced a different concept of music for the banquet of live music verses a DJ. Will be a future discussion.

Date of next meeting tentatively set for October 7, 2018. TBC.

Meeting adjourned at 1:20pm.

FCTKD AGENDA - 1st QUARTERLY MEETING JAN 2019

1. Elections

- Executive
 - Must be directors with the exception of treasurer/secretary
- Directors & Members
 - Directors must be members from at least 1 yr or greater
 - Anyone in Seikido can be and are encouraged to become members of FCTKD - Remind club members

2. Post Banquet Discussion (2018)

- Pre event preparation
 - Tracking sheets/monies collection, RSVP, donations, hall set up
- Venue - Meals, cost, etc.
- Event timings - sequence of events, speeches, etc.
- Other - Prizes, live band, etc.

3. JLMT Further Discussion

- Follow up on Tourny ideas and provincial regulations discussion

4. Miscellaneous items

- Follow up on quote from Barry

5. Policy and Previous Meeting Changes - Continuing Reminders

- **Harassment Policy** - Sent out with insurance renewal and signed by all instructors
- **Club Dues** - One lump sum payment from each school at the end of June
- **Annual Return** - Update/discuss
- **Status Update** - P.O. box, yellow pages, phone number, website, credit/paypal, tshirts, crests

6. Closeout

- Emails/all contact info verified and checked
- Next tentative meeting, proxy for voting

FCTKD AGENDA – 1st QUARTERLY MEETING JAN 2019

Meeting Commenced – 1:15pm Jan. 13th/2019.

Attendance

- Patrick
- Roman
- Justin
- Carey
- John
- Lori
- Dave
- Werner
- Andrew
- Darlene
- Zeke
- Mary
- Leanne
- Brian
- Doug
- Mike
- Liam
- Landon

1. Elections

Nominations for President:

- Roman (Nominated by Bryan, Seconded by Darlene)
- Dave (Nominated by Lori)

Silent Vote Outcome for President:

- Roman

Nominations for Vice President:

- Patrick (Nominated by Dave, Seconded by Bryan)
- Dave (Nominated by Bryan, Seconded by Patrick)

Outcome for Vice President:

- Patrick
- Dave

- Darlene remains Treasurer
- Landon remains Secretary

Directors:

- **Holy Rosary**
 - Darlene
 - Carey
 - Landon
 - **Brock**
 - Barry
 - Roman
 - Justin
 - **UWO**
 - Liam
 - Patrick
 - **Strathroy**
 - Bryan
 - Lianne
 - **Ryoku**
 - Dave
 - Lori
 - **Act of Abundance**
 - Elizabeth
-
- Dave motion; increase Director count to 15, no school will have more than 3 Directors serving at a given time, increases Quorum
 - Dave withdraws floor motion
 - John withdraws Director position
 - Dave motion; Landon for Director, Passed
 - Group discussions, nominations for additional Directors: Carey Devost and Justin Charlton, Passed
 - Zeke motion; Werner Duever, Andrew Diestler, Alexandria Armstrong for Member, Passed
 - Doug motion; Blair Kettle for Member, Passed

2. Post Banquet Discussion

- RSVP, good
- Food, good
- Prizes, good
- Live Band, good
- Banquet Organization, good
- Decrease number of prizes, prizes exclusive to kids and UWO students, split up prize giveaways during band break times & leave larger prizes for later in the night, be more efficient in terms of handing out awards, younger students makeup playlist for playing in between events throughout the night, rebook band
- Expenses, Total: \$6000.24, Ticket Sales: \$4050
- Tentative Banquet Date; Nov. 23rd/2019.

3. JLMT Discussion

- Prized fighting is deemed a criminal event if not sanctioned, only allowed under Boxing, Karate, Kung Fu, Tae Kwando, Wrestling. Have explored options including with WTF TKD; however, every school must pay dues to the WTF, every student must also pay dues to the WTF. We are trying to get sanctioned to be in compliance with the criminal code. We reached out to provincial sports groups (Kickboxing, Karate), Karate has been sanctioning some outside groups. They talked about starting a recreational division, karate replied, "They are sick to death in dealing with the ministry", we could reach out to the ministry to try to get us registered as a global organization for similar schools to Seikido so we can position our art to become our own sanctioned body, but we must be tied to a provincial sports group.
- Recommendation; have a sparring event, but just do not issue a prize, therefore it will not go against any laws in regards to prized fighting, have a podium for sparring contestants where they can take a picture and we send them a link so they can print the pictures off
- Recommendation; high kick event
- Need commitment of Seikido Black-Belts; 8 rings with 5 Black-Belts each, 24 out of the 40 Black-Belts should be Seikido Black-Belts
- Tentative JLMT Date; May. 4th/ 2019.

4. Miscellaneous Items

- Seikido banner (Barry currently obtaining digital draft)
- PRC (Police Records Check), all Black-Belts from individual schools must sign
- Harassment Policy must be read and signed by any individuals who may be supervisors, working with minors, etc. This includes instructor black belts but also adults who may left alone with students in a supervisory role.
- Insurance Policy, Total: \$1350 (Sports Fitness Canada), covers all instructors and schools
- We are not attached to a National Recognized Organization, we have a 30 year plus Provincial Organization status
- Club Dues, 1 lump sum payment per/year from each school at the end of June
- P.O box (UPS), Total: \$242 per/year
- Yellow Pages, Total: \$610.20 per/year, we are paying for Google Map placement/linking, it is about ranking when people make Google Searches for Tae Kwando Schools in the area, the Yellow Pages ranks everyone higher as a whole, a whole host of key words is associated with Seikido to help with our Google ranking, online reviews with our schools will help our Google ranking
- Justin motion, to cancel Yellow Pages subscription, motion is tabled
- Justin requests for FCTKD to not be concerned with Brock domain as Brock has it's own hosting platform.
- Phone Number, Current Balance: \$35.76
- Domain Name, Total: \$62.50 per/year
- Forest City TKD Crests, Dave needs the dimensions for the crest because we want to make an order for more. Doug Gagel will look into dimensions.
- **Next Tentative Meeting Date; May. 26th/2019.**

Meeting Adjourned – 3:45pm Jan. 13th/2019.

Forest City Tae Kwon Do Annual Meeting

Aug 20, 2011

Attendance: Dave Wilkins; Lori Wilkins; Rob Silverthorn; Meleah Silverthorn; John Campbell; Donna Beauchamp; Amy Lee; Bryan Johnstone; Lianne Johnstone; Matt Hesser; Zirovad Petkovic; Doug Gagel; Marcel Leget; Dave Herygers.

The meeting was chaired by Donna Beauchamp at Mstr Gagels house.

1: Previous Meeting:

Minutes of previous meeting read by Bryan Johnstone. Motion to accept M Silverthorn seconded by John Campbell passed.

2: FCTKD Relationship with City:

2008 – 2010 400 registrants, \$16492 dollars to fctkd \$9380 kept by city over above 16K. 207 of 400 subsidized to some degree. City is divorcing themselves of promoting programming in Spectrum. At this point City will approve a two year pilot promoting fctkd programming, programs of 8 week duration on a quarterly frequency, where all participant program payments will be given to fctkd entirely BUT students that require partial or full subsidy will need to be drawn from the gross income for that quarter and will not be supported by City Subsidy account. City will promote Seikido program in Spectrum and web. Ross Fair not committed to association w/fctkd, Mayor Fontana onside, mutual association to be reviewed in two years (approx spring 2013). Concern within fctkd would be that at EOC city does not try to assume control of program.

Dave W put to consideration that of the 10% of subsidized school registrant fees paid to fctkd per term half of the 10%, contributed from London Spectrum participants, be set aside into a slush fund to fund subsidized students when nonpaying exceeds paying. Slush fund to be built up to the point where when students ability to pay a minimum course fee needs to be padded from said slush fund, access to slush governed by fctkd treasurer guided by a determined set of fund rules. Future interest in establishing a quality baseline that other non Seikido schools could tag onto Spectrum through fctkd....for discussion.

3: Forest City TaeKwonDo Insurance:

No change.

4: 2011 FCTKD Picnic:

The club picnic to be held in Strathroy June 11 and operated with a budget of \$400.00. \$174.75 profit. Total cost \$437.37, plus contrib of \$50 from Roland. WOC to be paid today but they have to complete and submit FCTKD form for request for refund. Motion to accept by Donna B. second by Doug G. and passed.

5: Club Donation:

Cheque to Children's Hosp, sent and acknowledgement rec'd by Silverthorn.

6: Financial:

No report changes from previous meeting.

Meleah request permission to destroy any FCTKD records eight years and older. Meleah motioned, Amy seconded, passed. She will retain any document within that are of possible legal nature.

Mr Johnstone submitted end of year student dues from Strathroy Tae Kwon Do to Meleah S.

7: Police Record Checks:

Mr Johnstone submitted 2011/2012 PRC to Donna B.

8: Awards Banquet/Gathering 2011:

Discussion revolved around reducing costs to members by not having a sitdown/buffet style dinner, but instead a later start 19:00hrs with social period, Awards presentations then music/dance later followed by light lunch. Opinion by some that this would be a better economical solution for many, alt opinion that more involved dinner seen by many participants only yearly outing. Silverthorns and Wilkins to gather more costing information in direction of lighter lunch/facilities, Johnstone to gather more costing information in direction of full dinner/facilities options using Catering co's and or Culinary Arts programs in London/Caradoc school systems. Direction for 2011 to be set in August meeting.

Proposed SPCC \$18.50 buffet style booking for Nov 12 or 19, 2011, plus DJ.

Bryan explained possibility of booking thru SDCI.

Donna B and Lori W reviewed last years cost est., for venues.

Lori W. Dorchester Optomist Club \$500, Belmont Caterer \$17.00 per plate buffet, kids to age 10 \$7.50. plus DJ and liquor license.

Group req book Nov 19th at Portuguese Hall Strathroy.

Donna will email costing of alt venues vs Strathroy first of week.

John C motioned to reserve Strathroy Nov 19 Matt seconded, passed.

9: Fundraising:

No report.

10: FCTKD Operations:

Next Quarterly meeting was Nov 27, 2011 which might conflict with Awards Banquet. Motion to move meeting to October 22, 2011

FCTKD regarding City Spectrum issue meeting Sept 24th 13:00 at Mst Gagels.

11: Meeting Dates for 2011 (tentative):

August 27th, 2011 – General Meeting (Awards Banquet to be booked) held August 20th .

Nov. 19th, 2011 – General Meeting

2012 – January 14th

A motion to adjourn was made by Dave W. and seconded by Rob Silverthorn. Motion passed.

From: Lori Wilkins <lori.wilkins@ryokuseikido.com>

To: Lianne Johnstone <lianne.johnstone@bell.net>, Patrick B <pbenitez@alumni.uwo.ca>, John Campbell <john@jc-solutions.com>, Tom Gougoulas <tgougoulas@hotmail.com>, Dave Wilkins <dave.wilkins@ryokuseikido.com>, Bryan Johnstone <bryan.johnstone@strathroytkd.com>, blair kettle <blairkettle1@gmail.com>, Alyssa Megan Pandolfo <apandolf@uwo.ca>, Roman Subotko <romansubotko@live.ca>, Andrew Diestler <andrew.diestler@gmail.com>, Douglas Gagel <douglas.gagel@parsons.com>, cheapshot76@hotmail.com <cheapshot76@hotmail.com>, Shawn Woods <uh-ohwoods@outlook.com>, meri.matthies@yahoo.com <meri.matthies@yahoo.com>, lpetkovic6@gmail.com <lpetkovic6@gmail.com>, Liam Michael Bannigan <lbanniga@uwo.ca>, Rainy River First Nations Seikido Taekwondo club <rrfnseikido@gmail.com>, Amy Lee <theatreofhope@gmail.com>, Joe Azevedo <windofchangeseikido@hotmail.com>, Werner Duever <wduever@gmail.com>, landon1119@gmail.com <landon1119@gmail.com>, Kevin Kress <kkress@start.ca>, Justin Charlton <justin__25@hotmail.com>, Barry Benstead <barrybenstead@rogers.com>, STKD - Armstrong, Alexandria (Alex.armstrong44@hotmail.com) <alex.armstrong44@hotmail.com>, Carey D <carey_devost@hotmail.com>, Elizabeth Windover <lizwindover@gmail.com>, Julie Tang <julie.tang98@gmail.com>, Liam Martyn <mizzionare@gmail.com>, Zeke <seikido@gmail.com>, Michael Vetrone <mvetrone@uwo.ca>, vgamesrock@gmail.com <vgamesrock@gmail.com>, dianachong777@gmail.com <dianachong777@gmail.com>

Date: May 10, 2021 3:33:57 PM

Subject: Virtual Meeting This Weekend

Hello Everyone! Hope everyone is keeping well! In light of the ongoing Covid-19 issues, and the fact that we haven't really had any changes, unless anyone has something to go over, I think we can just cancel this meeting. Just a reminder to the directors that have not signed the consent form, that they need to be emailed to me by Wednesday May 12, 2021 so that the final information can be sent to the government (as was voted on long ago) to keep up our reporting responsibilities.

Thanks Guys! Keep Safe!!!

Lori

Sent from [Mail](#) for Windows 10